



Delaware Emergency Management Agency
State Homeland Security Grant Program

DE Information Bulletin
No. 7 - March 29, 2005

TO: All Delaware State Homeland Security Grant Program Partners

SUBJECT: Homeland Security Grant Program Equipment Maintenance Contracts

1. The purpose of this Information Bulletin is to advise all recipients of the need to identify, budget and implement maintenance contracts for equipment purchased under the State Homeland Security Grant Program and Initial Strategy Implementation Plans.
2. In support of and by direction of the Delaware Homeland Security Terrorism Preparedness Working Group Equipment Subcommittee, DEMA has taken on the task to review all disciplines and evaluate equipment maintenance requirements, to include calibration, frequency and life cycle replacement support of SHSGP purchased equipment.
3. Attached is a spreadsheet to list equipment that requires contract maintenance and/or calibration support. Please provide your inputs by April 12, 2005 to ensure your information is compiled for the Equipment Subcommittee meeting tentatively planned for mid-April. Your information will be helpful in ensuring a positive direction is taken to support the maintenance of our equipment resources.
4. This review will lead to the establishment of a contract to address sustainment of equipment. Funding for the maintenance and calibration will be the responsibility of each discipline through their Grant Allocation as recorded on the ISIP and modified through the BSIR.
5. Please email your completed maintenance requirement spreadsheets to Dave West at davida.west@state.de.us or fax to 302-659-6855. If you have any questions concerning this request, please call Dave at (302) 659-2350 or Mike Lipko at (302) 659-2352.

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JAMES E. TURNER, III
Director

