

Subgrant Monitoring

Pursuant to Federal OMB Circular A-133, the Delaware Emergency Management Agency (DEMA) is required to monitor the performance of all federal grant sub-recipients within 90 days of receiving new subgrants and on an annual basis. The visits allow us to determine compliance with federal guidelines. Our visits are neither an inspection nor an audit and no formal report is issued, unless there are major compliance concerns. The visits focus on Grant Administration and Fiscal Procedures for a complete review of program processes. A letter and checklist are mailed to the jurisdictions requiring monitoring visits so they can prepare for the visits in advance. We request that a copy of procurement and/or purchasing policies are made available for review on the days of our scheduled visits.