

Suicide attempt in workplace:

- Notify CPR/first aid certified persons in building of medical emergencies (*names of CPR/first aid certified persons are listed in Crisis Team Members section*).
- Call 911.
- Notify _____ in _____
Crisis Team Coordinator Office #
at _____ and
Work/Mobile/Page #

Suicide intervention service
at _____.
Phone Numbers
- Calm suicidal person by listening to person, without showing judgement or lecturing.
- Try to isolate suicidal person from other persons.
- Remove means of committing suicide, i.e. pills, weapons.
- Stay with suicidal person until counselor/ suicide intervention arrives. **Do not leave suicidal person alone.**
- Determine method of notifying other employees. Hold daily debriefings with supervisors before and after normal operating hours as needed.
- Activate crisis team to implement post-crisis intervention (*see next column*). Determine level of intervention.

Suicide/Attempted Suicide

Employee's suicidal death/serious injury occurring outside workplace:

- Verify information.
- Crisis Team Coordinator will activate crisis team.
- Determine method of notifying employees. Do not mention "suicide" or details about death/serious injury in notification. Do not hold memorials or make death appear heroic. Protect privacy of family.
- Implement post-crisis intervention.

Post-crisis Intervention:

- Meet with _____
Community mental health workers

to determine level of intervention.

- Designate rooms as private counseling areas.
- Escort affected person's close friends and other "highly stressed" employees or guests to counselors.
- Refer media to _____
Public information Designee
in _____ at _____.
Office # Work/Mobile/Page #
- Do not let media question employees or guests.
- Follow-up with employees and guests who received counseling.
- Resume normal routines as soon as possible.